TXC LTD | SCHOOL TRANSPORT APPLICATION FORM

SAFE • RELIABLE SCHOOL TRAVEL

Academic Year	20__/20__	Application Type	Select	Date Submitted	DD/MM/YYYY

1. PASSENGER DETAILS

Number of Passengers	Select

No.	Forename(s)	Surname	School Year Group	Date of Birth
1			Select	DD/MM/YYYY
2			Select	DD/MM/YYYY
3			Select	DD/MM/YYYY
4			Select	DD/MM/YYYY

2. JOURNEY DETAILS

School Route	Select route		
Requested Pickup Point			
HGS1 ORANGE - Select pickup	HGS2 BLUE - Select pickup	CHS1 GREEN - Select pickup	
Requested Drop-off Point			
HGS1 ORANGE - Select drop-off	HGS2 BLUE - Select drop-off	CHS1 GREEN - Select drop-off	

3. PARENT / GUARDIAN AND EMERGENCY CONTACT DETAILS

Parent / Guardian Name			
Relationship		Main Contact Number	
Email Address		Alternative Number	
Home Address (including postcode)			
EMERGENCY CONTACT			
Full Name		Relationship	
Contact Number			

4. RELEVANT PASSENGER INFORMATION

Medical, mobility, accessibility or safeguarding information relevant to transport	

5. PAYMENT OPTIONS

HGS1 ORANGE | HGS2 BLUE | CHS1 GREEN

Heckmondwike Grammar School

Plan	Payment Schedule	Total
Pay in full	One payment after invoice	**£1,305**
Deposit + 2	£150 deposit; £577.50 on 1st July and 1st January	**£1,305**
Deposit + 6	£150 deposit; £202 monthly, 1st July - 1st December	**£1,362**

6-month plan includes an additional £57.00.

The Crossley Heath School

Plan	Payment Schedule	Total
Pay in full	One payment after invoice	**£2,001**
Deposit + 3	£150 deposit; £617 on 1st July, 1st January and 1st April	**£2,001**
Deposit + 6	£150 deposit; £317 monthly, 1st July - 1st December	**£2,052**

6-month plan includes an additional £51.00.

All six-month instalments must be paid by standing order or bank transfer.

6. PAYMENT SELECTION

Selected Payment Plan	Select payment plan

PAYMENT PROCESS

After reviewing your application, TXC Ltd will contact you to confirm availability and issue an invoice. Where an instalment plan is selected, the £150 deposit must be paid to secure the passenger's seat. Use the invoice number shown on the invoice as the payment reference for every bank transfer or standing order.

7. CONSENT AND DECLARATION

☐	I confirm that the information provided in this application is complete and accurate. I have read and agree to TXC Ltd's School Transport Terms and Conditions. I understand that submitting this application does not guarantee a seat. Once availability has been confirmed and either the full annual charge or the required £150 deposit has been paid, the seat is secured for the full academic year. If I cancel the service or the passenger stops travelling during the academic year, the full annual charge remains payable in accordance with the Terms and Conditions, subject to any statutory rights. I agree to pay the charges applicable to the selected route and payment plan and understand that TXC Ltd will use the information provided to administer the school transport service.

Parent / Guardian Name		**Date**	DD/MM/YYYY
Electronic Signature			

A seat is not secured until TXC Ltd has confirmed availability and the required securing payment has been received.

HGS1 Orange Route - Heckmondwike Grammar School

HGS1
ORANGE ROUTE

Boarding: passengers must scan their QR codes when boarding the bus.

Passengers should be at the stop at least 5 minutes before the stated time.
Follow current office/client updates if traffic or diversions affect the route.

TIMETABLE

AM	Stop	Location / route detail
07:15	**Gipton**	Oaktree Dr / Amberton Approach, Gipton, LS8 3LJ - Stop ID 45013965
07:17	**Easterly Road**	Helton Rd (Vets4Pets), Leeds, LS8 3ES - Stop ID 45011024
07:25	**Meanwood / Sheepscar**	Roseco St, Leeds, LS7 3AP - opposite Ramgarhia Sikh Temple - Stop ID 45010304
07:33	**Ibis The Gateway**	Crown Point Rd, Leeds, LS10 1JW. Home: Duke St, Kirkgate, LS9 8AG opposite Ibis
07:36	**Leeds Crown Point**	Dreams, Crown Point Shopping Park, Junction St, Leeds, LS10 1ET - Stop ID 45010648. Home: Tetley's Brewery, Crown Point Rd, LS10 1HD
07:41	**Churwell**	Old Road, Churwell, LS11 0HS - Stop ID 45011350
07:45	**Morley Nelson Arms**	Victoria Rd / Bank Street, Morley, Leeds, LS27 8LT - Stop ID 45011358
07:49	**Morley**	Morley Fire Station, Corporation St, Morley, Leeds, LS27 9NB
07:52	**Morley Fountain St**	Middleton Rd / Clough Street, Morley, Leeds, LS27 8DA - Stop ID 45011047
07:55	**Teal Dr / Morley Magpie Ln**	Teal Drive, Morley, Leeds, LS27 8EP - Stop ID 45050015
07:57	**Morley Magpie Ln**	Erie Approach, Morley, Leeds, LS27 8GH - Stop ID 45050017
08:02	**Morley Bruntcliffe**	Howley Park Rd, Morley, Leeds, LS27 0BJ - Stop ID 45050046
08:05	**Batley**	Batley Field Hill, Chinewood Avenue, WF17 0LZ - Stop ID 45012145

Arrive school: 08:25 **Depart school: 15:40**

Afternoon collection: Do not arrive at the stop before 15:30.

- Afternoon stops may be on the opposite side to the morning pick-up.
- All passengers must remain seated and wear the seat belt correctly fastened while the vehicle is moving.
- Report route diversions, delays or passenger issues to the office promptly.